

**VISIT OUR [WWW.EIELSONJOBS.COM](http://WWW.EIELSONJOBS.COM) FOR MORE INFORMATION**

The following list represents current vacancies and anticipated vacancies being worked that have not reached the accepted Tentative Job Offer phase of the recruiting process.

These jobs will be principally recruited through USAJobs.

They **may or may not** be posted to USAJobs at this time.

**Use this as a watch list for USAJobs.com postings.**

Have your resume ready-to-go

As of 16 May 2022

**Schedule A (Individuals with Targeted Disabilities) or 30% Vets.  
You DO NOT have to wait for the job to be posted to USAJobs.gov**

**Submit a resume package by one of the following 4 ways:**

1. E-mail to [354FSS.FSCA.DHA@us.af.mil](mailto:354FSS.FSCA.DHA@us.af.mil) - with "Schedule A" or "30% Vet" in the subject line
2. Hand deliver to Building 3112 (Amber Hall) Room 207
3. Mail to 354 FSS/FSCA 354 Broadway St Unit 10 Eielson AFB, AK 99702-1899
4. Or: Respond to USAJobs.gov Announcement - Apply On-Line

**TRADITIONAL HIRE VACANCY LIST**

Unit	OFC	PP	SRS	GRD	POSITION TITLE	
356FS	CCQ	GS	0303	06	UNIT PROGRAM COORDINATOR	
CES	CEIAP	GS	1170	7T11	REALTY SPECIALIST	
COMM	CCQ	GS	0303	06	UNIT PROGRAM COORDINATOR	
COMM	CCQ	GS	0326	05	OFFICE AUTOMATION ASSISTANT	
CONS	CCQ	GS	0303	06	UNIT PROGRAM COORDINATOR	
FSS	FSDE	GS	1740	07T09	EDUCATION SERVICES SPECIALIST	
FSS	FSP	GS	0201	11	HUMAN RESOURCES SPECIALIST (MILITARY)	
FSS	FSVF	WG	7404	06	COOK	
FSS	FSVF	WG	7404	04	COOK	
FSS	FSVP	GS	0305	03	MAIL CLERK (MOTOR VEHICLE OPERATOR)	
FSS	FSVS	GS	0030	10	SUPERVISORY FITNESS AND SPORTS SPECIALIST	
FSS	FSY	GS	1701	11	ASSISTANT SUPERVISORY CHILD AND YOUTH SPECIALIST	
FSS	FSYY	GS	0303	05	YOUTH ACTIVITIES CLERK (OFFICE AUTOMATION)	
FW	CVN	GS	0080	09	SECURITY SPECIALIST	
FW	JA	GS	0950	09	PARALEGAL SPECIALIST	*
FW	XP	GS	0343	12	PROGRAM ANALYST	
LRS	LGRDX	GS	0346	12	SUPERVISORY LOGISTICS MANAGEMENT SPECIALIST	
MXG	CSS	GS	0318	06	SECRETARY (OFFICE AUTOMATION)	
MXG	MXOT	GS	1702	07	TRAINING TECHNICIAN	
MXG	MXQ	GS	1152	09	PRODUCTION CONTROLLER (AIRCRAFT)	
OSI	CC	GS	0303	07	FINANCIAL AND COMPUTER SUPPORT ASSISTANT (OA)	
OSS	OSAA	GS	2150	12	AIRFIELD MANAGER	
OSS	OSW	GS	1341	09	METEOROLOGICAL TECHNICIAN	
RS	CCQ	GS	0303	06	UNIT PROGRAM COORDINATOR	
RS	RSA	GS	2101	13	AIRSPACE MANAGEMENT SPECIALIST	*
SWS	MA	NH	1910	03	QUALITY ASSURANCE SPECIALIST	
SWS	MAFCF	GS	0081	08	LEAD FIREFIGHTER	
SWS	MAFCF	GS	0081	07	FIREFIGHTER (BASIC LIFE SUPPORT)	
SWS	MAQ	NH	1910	03	QUALITY ASSURANCE SPECIALIST (ELECTRONICS)	

\* above indicates a selection is pending

# above indicates position requires TS/SCI Clearance

\$ above indicates position is deployable

## Traditional List 16 May 2022

**How You Will Be Evaluated:** Your resume/application package will be evaluated for a job based on how well you meet the qualifications itemized in the OPM minimum qualifications for the subject job series and grade; and the Knowledges, Skills & abilities described in the subject position description.

**The Federal hiring process is setup to be fair and transparent.**

**Equal Employment Opportunity Policy:** The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

**Reasonable Accommodation Policy.** Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. A reasonable accommodation is any change to a job, the work environment, or the way things are usually done that enables an individual with a disability to apply for a job, perform job duties or receive equal access to job benefits. Determinations on requests for reasonable accommodation will be made on a case-by-case basis. Under the Rehabilitation Act of 1973, federal agencies must provide reasonable accommodations when: An employee with a disability needs an accommodation to perform the essential job duties or to gain access to the workplace. You can request a reasonable accommodation at any time during the application or hiring process or while on the job.

**120-Day Register. Schedule A (Individuals with Targeted Disabilities) or 30% Vets.** Applications may be provided to selecting officials in a batch. Applications resulting in a non-selection, other than not meeting the best qualified threshold, will be closed. Otherwise, application packages will remain in the "active" queue for consideration for the specific position requested for up to 120 days. (a). During that same time, applicants deemed qualified, may be referred for consideration for like-vacancies (with the same occupational series and grade). (b). Applicants being referred for positions other than the one originally requested, the applicant will be advised prior to CPS forwarding the package to the selecting official, giving the applicant an opportunity to withdraw consideration.

**Direct Hire Authority: Exception:** While Schedule A (Individuals with Targeted Disabilities) or 30% Vets candidates are highly encouraged to apply on USAJobs, locally received applications received prior to the announcement closing date will be vetted prior to the receiving a certificate of candidates.